

**ANNEXURE B  
CONVERSION REQUEST FORM FOR EXISTING MUTUAL FUND UNITS (REPRESENTED BY STATEMENT OF ACCOUNT) INTO  
DEMATERIALIZED FORM - THROUGH DEPOSITORY PARTICIPANT**

**Corp. Off.: 2E/21, Alankit House, Jhandewalan Extn., New Delhi – 110055**

**Alankit** ASSIGNMENTS LIMITED

Date {dd-mm-yy}

1E/13, Ground Floor, Jhandewalan Extn., New Delhi-11005(INDIA) Tel.:91-11-42541851  
E-mail: [info@alankit.com](mailto:info@alankit.com)

**DP-ID IN 300118**

**Branch In charge Mr. Sumit Agrawal Contact # 0141-4193302**

**DP-ID IN 301160**

101-104, Luhadia Tower, Ashok Marg 'c' Scheme, Jaipur 302001

Tel.: 0141-4139311-14 [alankitjpr@alankit.com](mailto:alankitjpr@alankit.com)

**Branch In Charge Mr. Ajay Agarwal Contact # 0581-2551165**

**DP-ID IN 301186**

Lata Arcade 1<sup>st</sup> Floor, 87, Civil Lines, Near Ayub Kha Chauraha, Bareilly-243001

Tel.: 0581-2551091-2551164 Email: [alankitbly@alankit.com](mailto:alankitbly@alankit.com)

**Serial No (Pre Printed)**

Client ID							
Sole/First Holder Name							
Second Holder Name							
Third Holder Name							
Type of Security	MF Units/Others (please specify)						
Folio Number							

I/We request you to convert the following units represented by Statement of Account (enclosed) issued by the Issuer into my/our account as per the details given below:

**Details of Units:**

Free Units

Locked-in Units

ISIN	Mutual Fund Name	Unit Description	Quantity	CRN (To be filled in by Participant)

Total No. of pages of Statement of Account: \_\_\_\_\_

**Details of Locked-in units (if any):**

ISIN	Lock-in reason	Lock-in release date

**Notes:**

- In case the space is found to be insufficient, an annexure containing the said details in the same format may be attached.
- Please use separate form for free units and locked-in Units.

**Declaration**

I/We hereby declare that the above mentioned units are registered in my/our name and are not already dematerialized and no certificates are issued against these units. I/We also hereby declare that the units requested by me/us for conversion into dematerialized form are free from any lien or charge or encumbrance and represent the bonafide units of the Issuer to the best of my/our knowledge and belief.

Holder(s)	Signature(s)
Sole/First Holder	
Second Holder	
Third Holder	

**Participant Authorization**

We have received the abovementioned units for conversion into dematerialized form. It is certified that the holders of the securities have beneficiary account with us in the same name(s).

**Name of the official** :  
**Signature** :

**Participant's Stamp & Date**

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**Acknowledgement**

**Serial No (pre-printed)**

We hereby acknowledge the receipt of following units requested for conversion into dematerialized form by Mr/Ms/M/s \_\_\_\_\_ having DP ID \_\_\_\_\_ and Client ID \_\_\_\_\_

Mutual Fund Name	Unit Description	Quantity

**Date:**

**Participant's Stamp & Signature**